

**Coordination of Conservation Agriculture Research project.
Client: Maize Trust.**

Time and fee based quotation: (According to the terms and reference for the project)

- Submitting Strategy and Business Plan – 15 August 2011
- Documents ready for role players: 31 August 2011
- Evaluating Funding applications: 15 September – 15 October 2011
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- Maize Technical Advisory and Steering Committee meeting: October 2011
 - All relevant information available to the Maize Technical Advisory Committee and the Maize Forum Steering Committee. October 2011.
- Visits to sites in 2012.
- Evaluating Funding applications: 15 March – 15 April 2012
- Maize Technical Advisory Committee meeting April 2012

Coordination Fee:

Will accept the remuneration policy of the Maize Trust for contractors:

- Hourly fee and payment of direct cost: Lodging and meals, toll fees and any other authorised and approved expenditure items.
- Request to review the travel cost to be in line with current fuel and maintenance cost structures.